

APPLICATION SUBMITTAL INSTRUCTIONS

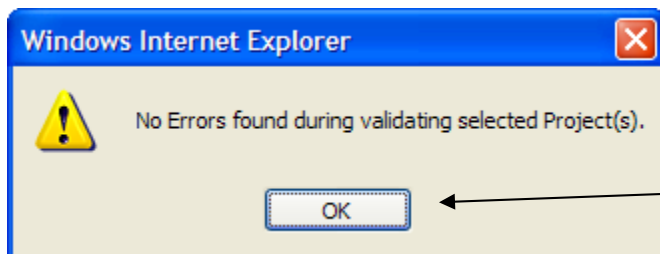
To submit your application, all applicable sections of your application must be completed and validated without error, prior to submitting.

Complete the following steps to submit your application:

Please remember to use the OLGA Menu, located on the bottom of each screen, to access the different screens within an Application.

Category	Reference	Project	Title	Status	Errors	Validate	Submit
OM	G08-02-XX-A01	A	Acquisition	APP - W		<input checked="" type="checkbox"/>	<input type="checkbox"/>
OM	G08-02-XX-G01	G	Ground Operations	APP - W		<input type="checkbox"/>	<input type="checkbox"/>
OM	G08-02-XX-P01	P	Planning	APP - W		<input type="checkbox"/>	<input type="checkbox"/>
	G08-02-XX-R01	R	Restoration	APP - W		<input type="checkbox"/>	<input type="checkbox"/>
	G08-02-XX-S01	S	Education & Safety	APP - W		<input type="checkbox"/>	<input type="checkbox"/>

Step 1 – From the “**Grant Application Entry**” screen, select all sections of the application and then select “Validate”.



If no errors are found, you will receive this message.

Select “OK”

If errors exist, OLGA will direct you to the appropriate sections for corrections.

Grant Applicant: Grant Application Grant Application Preview Home | Logout

Grant Application Preview Timeout Left: 20 mins Date: Feb-05-09

*Status: ☒ Open ☐ All

*Program: GCA-09 Grants and Cooperative Agreements Program - 2008/2009

Agency: 91-6324521 Forest Land

Project: [Dropdown]

Stages: [Dropdown] Status: [Dropdown]

Category	Reference	Project	Title	Status	Errors	Validate	Submit
	0		General Application Requirements	APP - W		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
OM	G08-02-XX-A01	A	Acquisition	APP - W		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
OM	G08-02-XX-G01	G	Ground Operations	APP - W		<input checked="" type="checkbox"/>	<input type="checkbox"/>
OM	G08-02-XX-P01	P	Planning	APP - W		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	G08-02-XX-R01	R	Restoration	APP - W		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	G08-02-XX-S01	S	Education & Safety	APP - W		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Submit Cancel

Step 2 - From the “Grant Application Preview” screen, select “Submit” for each section of your application.

After all selections are made, click the “Submit” button.

Windows Internet Explorer

This action will submit the selected 2 projects to the next stage. Do you want to continue?

OK Cancel

Once the “Submit” button is selected, you will receive this message.

If you wish to continue, select “OK”.

If errors exist:

Windows Internet Explorer

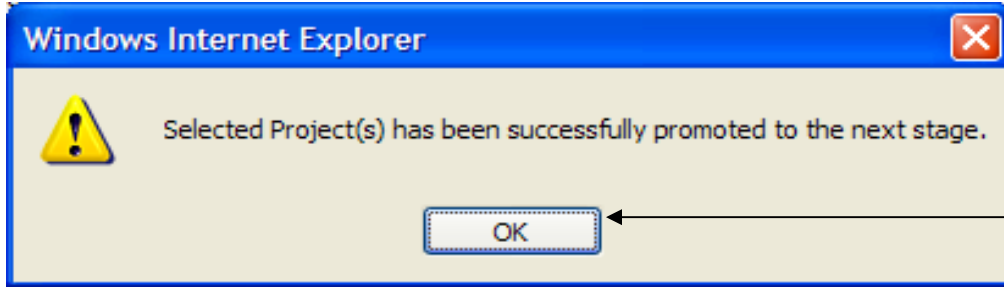
Errors were found during validation for 1 Project(s). Please fix errors before submission.

OK

If errors exist, OLGA will direct you to the appropriate errors for corrections.

Select “OK”

Upon successful submission:



Upon successful submission, you will receive this message.

Select "OK"

Please note: The status of the submitted application is changed to PS-3-W during the preliminary stage and AV-1-P at the final stage.